

PNCS Fundraising Association Meeting

May 4th, 2026

1. Meeting Called to Order at 5:36 PM. In attendance: Leah Breckenridge, Keeara King, Michelle Olsen, Ariana Montgomery, Travis Davies, Jan Borst
2. Keeara read minutes from the previous meeting. Michelle makes motion to accept minutes as read. Ariana seconds.
3. Treasurers report presented by Michelle.
General Account: \$17,628.53
Casino Account: \$7,785.97
Rink Account: \$6,508.89
4. Old Business
 - A. Headsets- Michelle has worked together with Westlock Stereo shop to adjusted headsets and system settings. She says they now work great and has created a “how to” guide that will be left in the school. We are no longer in need of new headsets! She suggested we get a box built to keep the headsets and system locked in, so that everything is safe and will not be tampered with. Ariana makes a motion to have Kyle Olsen create a custom box. Travis seconds.
 - B. Landscaping- Lisa and Colin have looked into trees. We would need 4-5 Thunderchild crabs to plant by the parking lot and 80 or so tower poplars to plant along the highway. Westlock Greenhouse is checking to see if they can still order the poplars for this spring. They had estimated the tree costs could be around \$2000. We will use our \$500 (REA) grant and \$600 (MCSnet) grant to go towards this project. Ariana makes a motion to spend a total budget of \$2000 on landscaping costs. Travis seconds.
 - C. Casino- Michelle should get a date in May as to when our casino will be. Everyone is encouraged to keep an eye out for signup. Ariana has offered to organize volunteers.
 - D. Fitness/Athletic Grants- Mandy has asked for a “wish list” from the school so that when applying for grants, she has a better idea of what is needed. Jan said that after highway cleanup money is used on sports equipment, she will put a list together for Mandy.
 - E. We had \$500 come in from the Wildrose Grant.
5. New Business and Motions
 - A. Open House- June 4th at PNCS. There will be learning portfolios set up in the gym, bbq and activities outside. Some supplies are needed such as face paint, balloons, and prizes. Ariana makes a motion to have a budget of up to \$400 towards open house expenditures. Keeara seconds.
 - B. Idea for 2026/2027 fundraising endeavors

Discussion was had and because we have the casino date coming up this fall, we want to find volunteers to support us with the casino fundraiser first and foremost. PACO is always willing to partner with PNCS fundraising and we should keep them in mind for future.

Upcoming fundraisers are as follows:

- Casino
- pizza kits
- soccer concession
- bottle drive at Christmas concert
- skate-a-thon

C. Power for Outdoor Classroom- Pembina Hills will not cover the costs of getting power to the outdoor classroom. It will be a big expense and at this time, we do not want to pursue this. We can re-evaluate in the future if we feel that power is needed.

6. Motions:

A. Bookkeeper- Travis makes a motion to pay our bookkeeper, Melanie, \$300 for her services this year. Ariana seconds.

B. Purchase Trees- motion made in Old Business

C. Cancel Order for Headsets- withdrawing motion previously made to order headsets

D. Cover Unpaid Sports Fees- Michelle makes motion to pay \$1500 to the school to cover unpaid sports fees. Travis seconds.

E. Pay Field Trips- Michelle makes motion to pay the school \$30/ student for field trips this school year. Travis seconds.

F. Thank you- Keeara makes a motion to buy a \$40 gift card to give to Westlock Stereo as a thank you for their help with figuring out schools sound system. Ariana seconds.

7. Next Meeting: Sept. 14th, 2026 at 5:15 PM

8. Meeting Adjourned at 7:09 PM.