

PNCS School Council Meeting Minutes

March 2, 2026, at 10:00am in the library with online option

Jessica called the meeting to order at 10:01am

Attendance: Jessica Seatter, Keeara King, Tina Hutchison, Caylene Royea, Rob Weiss, Mandy Beaton, Lisa Lawrence, Diana Hunt (via google meet)

Keeara added to the agenda that she wanted to talk about the Goal Setting interviews.

- Jessica encouraged attendees to the meeting to please read the minutes of the previous meeting before attending. Minutes are posted on the web site.

Caylene made a motion to approve the minutes from the last meeting and Mandy seconded the motion. All in favour.

- Jessica went over the goals for the School Council operating procedures and why we have a School Council.
- Lauren Wylie was not in attendance to discuss PHSSAM.
 - Mr. Weiss stated that the tentative date for this is May 28, 2026, and that this will be discussed at the staff meeting this week. He also explained that PHSSAM is a track meet for grades 4-6 kids who can choose if they want to compete competitively or not.
 - School will be running a concession for PHSSAM, and this will need to be discussed with Andrea Gibson to see if she can help with this. This is to be discussed at our next meeting May 4th.

Trustee Report

Nick McCann was unable to attend today's meeting. Jessica Seatter went over the Board Meeting School Council summary which Nick had sent earlier.

- The board granted approval in principle for the BCHS international Tour to Europe.
- The board approved a budget framework that establishes the guiding principles and key assumptions for the development of the divisions 2026/27 operating budget. The detailed budget built by senior administration, school administrators, and directors must be submitted by May 31, 2026
- Key assumptions include the introduction of a new CASA Mental Health classroom, which will require one divisional teacher position, with additional resourcing from CASA, and the K-6 classroom complexity team is expected to continue, subject to confirmed provincial funding.

Principal Report – Rob Weiss (see attached report)

- Goal setting interviews are scheduled for March 18th and 19th.

- Keeara questioned why for junior high students did they switch from setting one meeting to meet with all the junior high teachers to individual meetings with each teacher? She expressed her concern stating that for parents with junior high students it is going to take up a lot more time and make it more difficult for parents to be able to make it in to see all their children's teachers. Mr. Weiss stated that the reasoning was that the teachers would have more one on one time to discuss that student's goals for their specific class. He also stated that he will bring this concern up at the next meeting and that it will be discussed for future interviews.
- The front door will be locked during class time hours. It will however be open in the morning during drop off and in the evening after 3pm during pick up. Mandy brought up that all students especially the younger ones should be trained on what to do if they somehow get locked out of the school and should be shown where the doorbell is. Mr. Weiss stated that he will reiterate this at their meeting this Tuesday. This is to help ensure the safety of our children while they are at school.
- Sports
 - Lisa mentioned concerns about parents who do not pay their students sports fees and suggested that sports fees need to be paid before the kids can play. Mr. Weiss stated that he will investigate policies pertaining to this and stated that if this is something that we decided to enforce we may not have enough players for a team being that we are a small school.
 - We discussed ways to encourage parents to pay sports fees and how we could help cover costs if some parents refuse to pay.
 - Make a list of programs that aid low-income families for kid's sports.
 - Maybe have more team fundraising get the students out there earning money to help support their team. This has the potential to cover those costs and possibly lower fees for all the parents that do pay.
 - Lisa brought up that we should think about asking parents for deposits next year for basketball jerseys since we just spent a lot of money on new jerseys.
 - Mandy offered to write a grant proposal to Westlock Community Futures Foundation to see if they can help us in this matter.

Keeara made a motion that we get Mandy to write a grant proposal to Westlock community futures foundation for unpaid extra curricular fees for students.

Caylene seconds that motion. All in favor.

- With our nutrition funding we will be getting a Outside grill and new ovens for the CTF kitchen.
- Keeara stated that she is looking into getting power to the outdoor classroom.
- Mr. Weiss stated that for the wish list he is hoping for new volleyballs/basketball for our teams.
- Mr. Weiss stated that they would like to turn the mezzanine into a fitness space for the junior highs this would give them somewhere else to go during their breaks.
- No answers yet for the budget/staffing season.

- There is new curriculum coming in for the Jr High students this will be discuss that the meeting with the teacher this week. Fall of 2027 is when they plan to fully implement the new curriculum.

Fundraising Report – Keeara King

- Casino Account – \$7785.97
- General Account – \$23905.09
- Rink Account – \$3055.75

The Skate-a-thon raised \$8521.67 after expenses.

Our casino date has been moved up to this fall Oct/Nov/Dec 2026 as an opening has come up. The exact Casino date will be announced in May.

School Council

Old business

- ASCA Session was highly informative. One thing we took away from this session was that forming committees is a fantastic way to support our students and school.
- Library committee is asking for a yearly \$1000 grant for new books and to support our library from Westlock community futures. Caylene asked Mr. Wiess if it looked like it might be at all possible that there would be room in the budget for a librarian, He stated that he could not say for sure but that it did not look like it.

New Business

- Jessica stated that she will be attending the April 26, 2026, Annual General Meeting. If anyone wants to attend, please reach out to Jessica. Jessica stated that there will be opportunities to vote on specific subjects. She agreed to vote yes to the classroom capacity vote and to the limiting screen time that is not for the purpose of education.
- Open House- Mr. Weiss stated that they will be discussing a date to have the open house and that we will have a date for our next meeting.
 - We discussed and agreed that we want to do something other than the petting zoo.

Next meeting

May 4, 2026

In the School Library at 10am with the online option through google meet link.

Meeting adjourned at 11:39am by Jessica Seatter.