

# **PNCS School Council Meeting Minutes-Nov 3, 2025**

## **@ 10am in the library with online option**

Jessica called the meeting to order at 10:05am

Attendance: Jessica Seatter, Keeara King, Tina Hutchinson, Diana Hunt, Caylene Royea, Lisa Lawrence, Rob Weiss, Travis Davies, Nick McCann, Jamie Boelman

- Review of the Agenda:

Amendment- Move Christmas Concert to the Principal Report from New Business. And Michelle Rau was invited to present the petition about the majority of public money staying in public education.

Keara made a motion to approve the agenda as amended. Caylene seconded the motion. All in favor.

- Jessica encouraged attendants to the meeting to please read the minutes of the previous meeting before attending. Minutes are posted on the school website. This will help save time!

Keara made a motion to approve minutes from last meeting. Travis seconded the motion. All in favor.

- Jessica read 5 goals from the Parent Council Operating Procedures and reviewed why we have a parent council.
- Nominations for Secretary Position:

Lisa nominated Travis Davies as secretary. Travis declined.

Jessica nominated Tina Hutchinson as secretary. Tina accepted nomination. No other nominations.

- Trustee Report-newly elected Nick McCann

There was a 2 day orientation for the newly elected trustees.

Not much has changed regarding plans for Pembina Hills School Division.

He opened up opportunities for questions. There was discussion about fall break, the budget (which he can be emailed at any time regarding questions), classroom complexities and inclusiveness, where is the \$185000 being allocated (he will get back to us). He can be emailed at [Nicholas.mccann@pembinahills.ca](mailto:Nicholas.mccann@pembinahills.ca) . The next School of School Council meeting is Dec 2 in Barrhead.

- Michelle Rau was invited by Keeara King to present the petition on collecting signatures from Alberta Residents about ensuring that public money goes to public education rather than private education. The goal is to get over 177000 signatures provincially. She will have this petition available during school hours when she's teaching or if you see her at the Spirit Center for sporting events.
- Principal Report: Mr. Weiss (please see the attached report)

- Regarding Christmas concert-Jessica will email Carling Montgomery who is the teacher in charge of planning to concert about any help that she may need from parent council/parents. Tentative Date for the concert is Dec 11<sup>th</sup>
- Update on cleaning the grounds/sheds at PNCS-postponed until Spring and date to be decided at the March Parent Council meeting
- There was a question about the volleyball fees and only getting half the season-this is being discussed and looked into

➤ Fundraising Report: Keeara King presented-Next meeting is tonight at 5:15pm in the library

- Casino Account Balance: \$11660.54
- General Account Balance: \$13608.56
- Rink Account Balance: \$3055.75

Upcoming expenses-about \$5000 for new Basketball jerseys. And a Thank-you article for the newspaper -about \$500.

Keeara is finishing up the grant reports. There will be further discussion at this evening's fundraising meeting about tree planting in the school yard. Pizza Kit fundraiser is due tomorrow with delivery the week after fall break. (It was not as lucrative as last year.)

There was a free yeti cooler given with the purchase of the picnic tables for the outdoor classroom that will be filled with goodies and raffled at the Christmas concert.

Plans to auction off the front row for the Christmas concert as a fundraiser.

Next Casino is the summer of 2027.

Skate-A-Thon will be happening after Christmas break-usually in January. Funds raised pay for the maintenance/expenses of the rink (usually around \$4400) and remainder goes in the Rink Acct.

Discussion about the cost of the petting zoo at Open House and if we want to spend around \$900 on this or do something else for the families that come.

➤ Old Business: Library Committee: Mr. Weiss discussed the role of what this committee can do and that they cannot purge library books and there are policies and procedures to follow.

Do we want to fundraise for the purchase of new books and/or apply for the literacy grant through the Westlock Foundation?

Yellowhead Regional Library came years ago to do an assessment of the library/books and is this something we want to do again?

Nick McCann agreed to look at a partnership with the Yellowhead Library and will provide additional information. He also mentioned that he can be of help when applying for grants as he has recently done lots for PACO.

Mr. Weiss has brought Tammi Simpson back into the library to ensure its running smoothly etc.

- New Business: Christmas Dinner: Andrea Gibson plans to organize the school wide dinner at the Jarvie Community Center. Date to be determined as well as if Pembina River Natural Gas Company plans to sponsor the food. PACO also has additional funding available to help with the purchase of the food.

Next Meetings:

Jan 12, 2026

Mar 2, 2026

May 4, 2026

In the school library at 10am with online option through google meet link.

Meeting Adjourned at 11:23 am by Jessica Seatter.

## Principals Report - November 3rd

- Info items:
  - **Fall break** - The board has agreed to maintain the current calendar and not adjust the fall break in any way.
    - My understanding this stands until the new year
  - **Revised progress report deadlines:**
    - a. November - no progress report
    - b. January - Progress report at the end of the month
    - c. March - Parent Teacher interviews
    - d. June - summative report card as usual
  - **November Parent teacher meetings** - a message will be sent to parents:  
"We recognize that we have missed our timelines for regularly scheduled goal setting meetings. If you have concerns about your child, please contact your child's teacher directly."
  - **Revised ISP and SRSP deadlines:**
    - a. ISPs (RTI 4-6 students) and SRSPs (RTI 5-6 students) and the first round of family meeting to be completed by Dec 5th.
    - b. Second round of ISPs and SRSPs will need to be completed by May 29th.
    - - **Remembrance Day Ceremony & Christmas Concerts** - with the loss of instruction students are faced with, these need to be managed to not take away further learning time. That being said, they are expected to happen, although they will potentially look different from the norm.
    - - **School Sports** - all sports were postponed for last week, then should resume as normal
- Important Dates
  - Tuesday November 4th- Fire Drill @ 1:45 pm
  - Thursday November 6th - Remembrance Day ceremony @ 10:45 am
  - Tuesday November 18th - Lockdown @ 10:45 am
  - Tuesday November 25th - Assembly in the am - food drive wind up
  - Wednesday January 28th - Report cards sent home
  - Wednesday March 18th - Parent teacher interviews
  - Thursday March 19th - Parent teacher interviews
- Cleaning the grounds at PNCS:
  - Update
- Terry Fox Run / Cross Country Zones / Soccer Tournament / School Sports