

Alternate Site Request

F 7-108

Alternate site fee (per student): \$50 All alternate site requests must be applied for annually.

Note: This form is to be used when a parent / guardian desires any alternate or unusual transportation arrangements. Should the alternate site request require payment for in-town or rural bus service, the alternate site fee will be waived.

Alternate bus service requests may include those below:

1. Drop off or pick up at a location other than the student's residence (or usual point of pick up or drop off)
2. Riding a different school bus morning and afternoon
3. Needing to be registered on more than one bus

SCHOOL YEAR			
STUDENT FIRST NAME	LEGAL LAST NAME	GRADE	SCHOOL
Describe the alternate arrangements desired:			
ALTERNATE ADDRESS			
LEGAL LAND DESCRIPTION	SECTION	TWP	RGE W
RURAL GATE ADDRESS		TOWN	
ALTERNATE CONTACT NAME		CELL/WORK NUMBER	HOME NUMBER

Please Note:

- Regular bus routes will not be extended to accommodate alternate transportation requests.
- Alternate transportation applications may take up to 5 days to process because we must determine if there is room on the bus to accommodate the child.
- Parents/guardians must inform the bus driver, school and transportation department of their child's schedule.
- If the bus becomes full and more space is needed for eligible riders your approval may be revoked.

I understand and agree to the terms and conditions listed above.

PARENT/GUARDIAN NAME

PARENT/GUARDIAN SIGNATURE

DATE

Submit to: PHPS Transportation Services 5610 - 49 Street, Barrhead, AB T7N 1P3 • P 780.674.8509 • F 780.674.8512

OFFICE USE ONLY			
DATE RECEIVED	TIME RECEIVED	PAYMENT AMOUNT	PAYMENT METHOD
			<input type="checkbox"/> CASH <input type="checkbox"/> CREDIT CARD <input type="checkbox"/> CHEQUE # _____