

**Minutes of the Pembina North Community School Council Meeting  
Monday September 11, 2017  
PNCS Library**

**Attendance**

Darcie Eamor, Daryl Chattargoan, Carling Montgomery, Dana Callihoo, Jackie Comeau, Anna Marie Kochan, Karen Gabel, Cristy Paly, Dani Sawchuk, Nichole Stadnyk, Kande Stadyk, Lisa Lawrence, Jane Rottier, Laurie Walker, D Boulerice, Kearra King, Sarah Hall, Janice Tymkow, David Garbutt

**Call to Order/ Welcome and Introductions**

**Follow-up Action Recommended**

- Meeting was called to order at 4:05 PM
- Introductions were made
- Agenda was reviewed, no changes made
- Karen noted the encouraging attendance, but we discussed as a group that the next meeting should start at 4:10pm in order to allow for the administration to be involved in both their concerns with end of school day, and their partnership with school council

**Adopting the Minutes from last meeting**

**Follow-up Action Recommended**

- Minutes from April 11, 2017 meeting were reviewed
- Carling moved to adopt and Dana moved to second.
- All were in favor and the minutes were carried

**Minutes are on our website.**

**Trustee Report  
Jackie Comeau**

**Follow-up Action Recommended or general notes**

- Jackie introduced Dave Garbutt as our new Superintendent.
- She shared that former superintendent Colleen Symyrozun-Watt was terminated with just cause. She further mentioned that Dave was a 'Man of vision that gets things done'
- Darcie mentioned that from an administrator point of view, having them all involved in the process of finding the new superintendent was appreciated.
- Elections are on October 16, 2017 and Jackie is running again as only one of three of the current encumbrances.

**David Garbutt is a very motivated and engaged working partner who encourages feedback.**

**Fundraising /Outdoor spaces report**

**Follow-up Action Recommended**

- Cristy noted that there was no report as the meeting will take place in early October.
- Daryl thanked the Fundraising Committee with great gratitude for the new jerseys and the pride that they instilled in the students. He said the kids were so proud of them and there was table discussions as to how sharp they looked and how obvious that pride was.
- In outdoor spaces, the kids are more spread out now and we have welcomed 6 new Buddy Benches placed in various area of the playground.
- There is still discussion with the County as to the modular available

<p>because of use of the space requirements. Darcie is in contact with the parties involved in organizing this with Westlock County. Pending an October 11<sup>th</sup>, 2017 decision, the much needed storage space will hopefully be granted to PNCS to provide for the serious storage needs of our schools useful programs. It needs to be noted that this space is not for instructional use at all, but in order to provide proper program specific instruction, the storage space is critical.</p> <ul style="list-style-type: none"> <li>• Tower Garden – will be addressed later once Daryl has talked to the donor.</li> <li>• Soccer field nets are in place. Mr. Ivey and Mrs. Rau are measuring out the space, however no posts can be placed due to the amount of environmental water.</li> <li>• Kandee asked about the parking lot. Darcie replied that it will be dug out with drainage solutions applied, however, due to the extraordinary extremely high levels, proper assessment is not even possible at this point in time.</li> </ul>	
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<b>Administrative Report Darcie Eamor &amp; Daryl Chattaroon</b>	<b>Follow-up Action Recommended</b>
<ul style="list-style-type: none"> <li>• School Start Up and Enrolments. Start up was nice and smooth because there were no moves this year. There are 14 new students this year and 206 (143 in Elementary, 63 in Junior High) total at the beginning of this year. Last year there was 203 at the start. We have welcomed new staff members. Lesley Foster and Alicia Rainer who will support mainly Elementary and Ciera Falkenberg who will assist in both Junior High and Elementary.</li> <li>• The school motto is '<b>United We Achieve Excellence</b>'. This was shared at the student assembly at the beginning of the year and also the high behavior standards that are expected.</li> <li>• There is a focus on respect for self, school and others. More specifically what they are focusing on is: <ul style="list-style-type: none"> <li>a) Maintaining the learning environment. Teachers want their core instruction time</li> <li>b) Students and staff are expected to always try their best</li> <li>c) Cell phones are only to be used during breaks. For students a 3 strike program applies. 1<sup>st</sup> they will be held until the end of class, 2<sup>nd</sup> they will be held until end of the day, 3<sup>rd</sup> they will be taken to the office and a parent will have to pick it up.</li> <li>d) Signs of respect and concern for security and safety means that no hats, hoodies with hoods up, blankets are allowed. Also a pair of shoes that are to be worn only inside are required.</li> <li>e) Students have specific entrances and the main doors are for Ready C and parents only.</li> <li>f) Monthly recognition will take place for perfect attendance.</li> </ul> </li> <li>• Ed Plan Priorities were discussed. Solid plans for literacy are in place. All of the staff have LLI training and are focused on highlighting and celebrating literacy. Professional growth focus for the staff this year be in numeracy. Darrel has been working with Alberta Education about numeracy. As a group, each teacher will pre-assess then asses in June.</li> <li>• CTF had been introduced to enhance learning. It was a new idea with the new curriculum. Carling explained that it was introduced for kids to learn problem solving strategies where they are safe to fail and thus learn to persevere. Grades were hard to determine and they were formatively assessed vs actual marks stated in numbers. CTF scores do not affect overall averages. The outcome goals are career and</li> </ul>	

<p>technology foundations. The kids are responding well knowing that they get interactive and constructive feedback. They can have up to 6 choices over 3 trimesters.</p> <ul style="list-style-type: none"> <li>• A CTF showcase will be held at the end of the 2<sup>nd</sup> trimester and the end of year this year will be a fun day.</li> <li>• Darcie noted that it worked well to have community experts provide on and off site opportunities.</li> <li>• They are looking at student/staff relationships strategies.</li> <li>• Kendra Seatter has now received her Masters in Special Education and is a huge resource for staff.</li> <li>• Darcie and Darrell are very conscious of creating a collaborative and cohesive K-9 learning environment.</li> <li>• There are a few special events throughout the year that are noted on our yearly calendar.</li> <li>• The hot lunch program will continue. This is for elementary school kids field trips and they have been able to successfully fund these from the proceeds thus far.</li> <li>• Lunch of Necessity was discussed as well as a Nutrition program. Mrs. Stange is doing a breakfast program.</li> <li>• A Classroom Initiative Fund has been introduced. This is a 1 year deal focusing on how to improve conditions for teachers in their classrooms. This will be used to: <ul style="list-style-type: none"> <li>a) Build skills and strategies for teachers and support staff</li> <li>b) Offer Professional Development opportunities</li> <li>c) Create a Lead Inclusion Teacher (Kendra Seatter)</li> <li>d) Offer additional program assistant support for all classrooms</li> <li>e) Purchase specialized equipment (communication device/apps, headphones, trampoline, 'big keys' keyboard, weighted vest, etc.</li> </ul> </li> <li>• Ways parents can help <ul style="list-style-type: none"> <li>a) Soccer tournament</li> <li>b) Front Flowerbeds</li> <li>c) Coaching</li> </ul> </li> </ul>	
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<b>Letter from the Education Minister Karen Gabel</b>	<b>Follow-up Action Recommended</b>
<ul style="list-style-type: none"> <li>• Karen read the letter. She would like to get all of our school councils together and approach as a school division to make a presentation.</li> <li>• Jackie commented that our presence would be important and we should take the opportunity. A few of our concerns have included the roads, length and times of bus rides and bus routes.</li> </ul>	

<b>School Council focus and goals for the year Karen Gabel.</b>	<b>Follow-up Action Recommended</b>
<ul style="list-style-type: none"> <li>• Karen explained the roles of the school council.</li> <li>• The goals include having a purpose that encompasses the K-9 environment.</li> <li>• Last year the school council recognized the staff by supervising during lunch on the last day so the staff had an opportunity to get together and interact. This was appreciated as the staff are usually eating on the run because of the various activities they volunteer to conduct during the</li> </ul>	

<p>lunch hours and the need to have supervision. We discussed having parents volunteer to come in to supervise lunch hour one day a month where the staff could have a pot luck lunch and have that time together. Darcie will put this on the agenda for their staff meeting</p> <ul style="list-style-type: none"> <li>• Room Reps are not necessary this year.</li> <li>• Kandee asked if there will be a student council. Carling explained that they call it leadership and it is organized by the Grade 9's. In this, they organize prom, service projects, food drive etc, theme days, orange shirt day and other days of interest that relate to empathy.</li> </ul>	
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<b>Community Relations/Any Other Business</b>	<b>Follow-up Action Recommended</b>
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<ul style="list-style-type: none"> <li>• Rachel asked about the kids joining a Flatbush Seniors lunch. It is important that our children still participate in their communities and also important for community members to interact with our children. We discussed that Jan, Feb or March might be a good time and that it would be best with the Grades 4, 5, 6's.</li> <li>• Darcie has asked the Fawcett Seniors to do a soup and sandwich for their PD days in order for them to support the group.</li> <li>• Carling explained the Grade 9 participation in no stone left alone last year in Jarvie where they placed poppies on the graves last year. Rachael will contact the Legion regarding Fawcett and Flatbush</li> <li>• Jackie mentioned receiving phone calls about the charges for alternate routes and Dave took the floor to explain</li> <li>• Busses are funded by Alberta Education for one pick up and one drop off. It costs \$2.00 per km to run a bus. Last year 450 students were registered on alternate routes and this year there are 80. The school board wanted to be reasonable but needed to consider a number of important factors. The boards major concerns related to bussing are safety, board liability, and cost. Administratively, this creates a lot more work. Alternate routes for kids can create a miscommunication and kids could go where they should not have gone. Insurance only covers kids that are registered on the bus.</li> <li>• The question was asked as to why our kids start before the long weekend. There are a number of factors that are considered in developing the yearly calendar. There is a required amount of instructional hours by law. Starting after the long weekend could change PD days, the length of their days, could add days.</li> </ul>	
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<b>Date of Next Meeting &amp; Adjournment</b>	<b>Follow up Action Recommended</b>
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<p>Next school council meeting is November 6<sup>th</sup> at 4:10pm. Motion to adjourn at 5:30pm by Nichole. Seconded by Janice. Ended at 5:30 PM</p>	
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